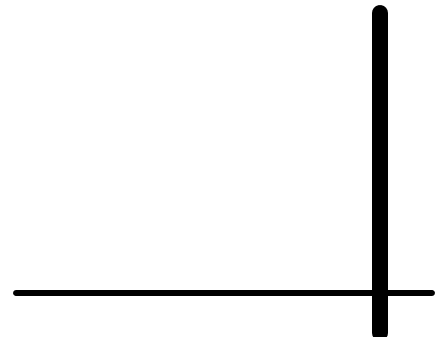


New Consultant Training

Hubert Hotshots

Product Inventory & Office Organization



Product Inventory Organization



A fishing tackle box or a “Nut and bolt organizer” is a great place to store your small glamour items— such as your lip liners, eye liners, eyeshadows, cheek colors, small glamour brushes, etc.



These organizers can be found at Target, Wal-Mart, or even Menards.

When shopping, make sure you bring along some actual products and try the organizer for size.



Make sure your organizer is easy to take with you on all your appointments!



An “Embroidery” thread organizer makes a great storage case for your eye colors.

An Inventory tracking sheet kept with your product, allows you to change your count as soon as the product is sold.



Look for these at Target, Wal-Mart or a local fabric store.

Product Inventory Organization

Your
Mary Kay
"Dream" Closet!



Plastic storage bins are excellent organizers for your inventory. They are easy to store, stack and go anywhere you do!



Displaying gift sets is a great way to promote your gift-giving service.



Hanging bags from hooks inside of a closet, means you will never have to look for a bag again.

Office Organization



Large card boxes work great for tracking your customer profile cards.

Buy one with A-Z tabs and alphabetize your customers by last name.

Use the other box with January–December tabs and use the top copy of the profile and organize by your customers' birthday.



Earn your Mary Kay Gold Money Bag and jeweled calculator! Then store the following items in your gold money bag and bring to every skin care class and appointment:

- Calculator
- Pens
- Business Cards
- Datebook
- Profile Cards
- Post-It Notes
- & Sales Tickets!

Then at the end of every appointment, make sure all the checks, cash, sales tickets and profile cards go back in your bag !



Don't know what to do with those Applause Magazines? 3-Hole-punch them and put them in a 3-ring binder. Go through it once a year and cut out and file any great articles that you want to save.



Make another 3-ring binder for your PCP mailers. They are great to have on hand for checking prices on limited edition items or referring to the gift with purchases. Three-hole punch the one that you

Office Organization



An accordion file makes a great “on-the-go” organizer for your recruiting brochures, Beauty Consultant Agreements and other literature.

These files can be purchased at any Target, Wal-Mart or Office supply store.

A Literature Organizer is a great place to store your Beauty Books, Look Books, Hostess Packets, Recruiting Brochures and Profile Cards.

It's easy to see what needs to be reordered or printed up.



For efficient service—make your own “mailing center”, complete with mailing envelopes, mailing tape, a postal scale and even stamps.

Padded mailing envelopes can be purchased from Mary Kay Corp. on Section 2 for a low cost.

MK Connections Business Gear



Sample Organizer
\$35



Slip-On Color Case
\$49



Wheeled Cosmetic Carrier
\$119

Check out these fabulous items by clicking on "MKConnections" on the Mary Kay InTouch web site under "Services & products."